

NORWEST-FINANCE

COMMERCIAL FINANCE APPLICATION CHECKLIST

- Application Form Completed including:
 - Full particulars of Individuals / Partners / Company Directors
 - Trade References (Company or Self-employed applicants only)
 - Finance References
 - Assets & Liabilities Statement for Individuals / Partners / Company Directors
 - Privacy Act Acknowledgement signed
 - Any relevant background notes completed

- Self Employed Applicant: Last 2 years Financial Accounts attached:
 - For Company - latest full set of Financial Accounts showing previous year's results as comparables.
 - For Sole Trader or Partnership - last 2 personal Income Tax Returns (include Partnership Tax Returns if Partnership)

Norwest-Finance - Leasing - Commercial Application Form

Phone: Free call 1800 756267 Fax: 02 8572 6087

Email: erik@norwest-finance.com.au

COMMERCIAL APPLICATION FORM

Please tick appropriate box and complete sections in full. An incomplete Application will cause delays in processing.

Company

Company Name:	ACN/ABN:	
Business Address:		Postcode:
Telephone – Business:	Facsimile:	Mobile:
Industry:		Years Established:

Individual / Sole Trader or Partnership

Business Address:		Postcode:
Telephone – Business:	Facsimile:	Mobile:
Occupation/Industry:		Years Established:

Sole Trader / Partners / Company Directors

(A1) Surname:	Given Names:	Date of Birth:	D/L No.:
Home Address:			
	Since:	Postcode:	Telephone Home:
Previous Address: (if < 3 years at current)		How Long?:	
(A2) Surname:	Given Names:	Date of Birth:	D/L No.:
Home Address:			
	Since:	Postcode:	Telephone Home:
Previous Address: (if < 3 years at current)		How Long?:	

Proposal

Lease:

Hire Purchase:

Rental:

Chattel Mortgage:

Amount Required:	\$	Including GST	<input type="checkbox"/>	
Rate:	%	Term:	Months	Residual <input type="checkbox"/> / Balloon <input type="checkbox"/> \$
Brokerage		Repayment		(Inc. Stamp Duty/GST)
Equipment / Vehicle:		Cost Price:	\$	Inc. of GST
New / Used:		Year of Manufacture:		
Supplier Contact Name & Telephone:				
Broker/Introducer Contact Name & Telephone:				

The sections below MUST be completed

Trade References

Supplier:	Telephone:
Supplier:	Telephone:
Supplier:	Telephone:

Bank:	Branch:	<input type="checkbox"/> Cheque	<input type="checkbox"/> Savings
Accountant:	Contact:	Telephone:	
Authority to Contact Accountant: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signed:	Dated:	

Finance References

Financier	Commencement Date	Terms (Months x Payment)	Asset financed	Current / Finalised

Background / Notes:

Personal Statement of Assets & Liabilities

(To be completed by each Director/Guarantor)

Name:

Date:

LIABILITIES:		ASSETS:	
\$ Owed		\$ Value	
Mortgage Loans (1) Mortgagee: Monthly repayment:		Address of Property:	
Mortgage Loans (2) Mortgagee: Monthly repayment:		Address of Property:	
Mortgage Loans (3) Mortgagee: Monthly repayment:		Address of Property:	
Other Loans (Please Detail) Lender:		Motor Vehicles (Please list year, make, model)	
Repayments: Lender:			
Repayments: Lender:			
Repayments: Lender:			
Bank Overdraft Limit/Balance		Plant & Equipment	
Other Liabilities (Please Detail)		Household Goods (insured value)	
		Other Assets & Investments (Please Detail):	
		Superannuation	
		Shares	
		Managed Funds	
		Cash	
Total Liabilities \$		Total Assets \$	
Have you had any legal proceedings taken against you for debt, been bankrupt, insolvent or assigned your estate for the benefit of your creditors? <input type="checkbox"/> YES <input type="checkbox"/> NO		Less Total Liabilities \$	
If Yes, please provide details:		Net Assets \$	

Signed:

.....

.....

(IN WRITING AUTHORISATION)

**PRIVACY AND CREDIT INFORMATION
AUTHORISATION / AGREEMENTS**

AUTHORISATION TO ACT ON BEHALF OF INDIVIDUALS

In compliance with the Commonwealth Privacy Act, applicant parties to a finance application should complete and give this return to the below-names introducer / broker for the purposes of the Privacy Act.

Name of Introducer: _____

1. Acknowledgement of Disclosure of Credit Information to a Credit Reporting Agency

I / we acknowledge that Section 18E(8)(c) of the Privacy Act allows a credit provider which the approached introducer may approach in arranging my / our finance (hereinafter the Approached Credit Provider), to give a credit reporting agency certain personal information about my /our application for finance.

The information which may be given to an agency is covered by Section 18E(1) of the Act and includes:

- *Such permitted particulars about me / us which allow me / us to be identified;*
- *The fact the I/ we have applied for finance and the amount;*
- *The fact that the approached credit provider is a current credit provider to me / us;*
- *Payments which become overdue more than 60 days, and for which collection action has*
- *commenced;*
- *Advice that payments are no longer overdue;*
- *Cheques drawn by me / us which have been dishonoured more than once;*
- *In specified circumstances, that in the a opinion of 'the approached credit provider, I / we have*
- *committed a serious credit infringement;*
- *That finance provided to me / us by the approached credit provider has been paid or otherwise*
- *discharged.*

By virtue of this declaration, I/ we understand that the above-named introducer has informed me / us of the disclosure policy to a credit reporting agency of information about me / us by Approached Credit Providers and so authorise such disclosures.

2. Agreement /Authority for Credit Provider to Perform Certain Permitted Actions Concerning a Finance Application or Transaction

I / we agree that, if it is considered relevant in assessing my lour application for personal credit, the Approached Credit Provider may obtain a report about my / our commercial activities or commercial credit worthiness from a business which provides information about the commercial credit worthiness of persons (Section 18L(4)).

I/ we agree that, if it is considered relevant in assessing my / our application for commercial credit, the Approached Credit Provider may obtain from a credit reporting agency a credit report containing personal credit information about me / us (Section 18K(I) (b)).

I / we agree that the Approached Credit Provider may give to and seek from any credit providers named in the accompanying finance application and any credit providers that may be named in a personal or commercial credit report issued by a credit reporting agency or a commercial credit reporting agency respectively, information about my /our personal or commercial credit arrangements for the purpose of assessing my/ our finance application or collecting any overdues; I /we understand that this information can include any information about my / our credit worthiness, credit standing, credit history or credit capacity that credit providers are allowed to give or receive from each other under the Privacy Act (Section 18N(I) (b)).

(IN WRITING AUTHORISATION)

3. Authorisation to Act on Behalf of Individuals

For the purposes of arranging the finance which is the subject of my /our application, the details of which appear below, I / we authorise the above-named introducer to obtain a report about my / our consumer or commercial credit worthiness from a credit reporting agency or a commercial credit reporting business (Section 18H(3)) or from a credit provider named in this application or referred to in such reports (Section 18N(1)(ga)).

I / we also authorise the above-named introducer to pass on the above obtained reports to such credit providers as are appropriate, for their consideration of this application.

I / we also authorise the above-named introducer to give to and receive from such parties as are necessary to the arranging of this finance, such personal information about me / us which is necessary to the arrangement.

4. Details of Application:

Amount: _____

Purpose: _____

Signed: _____

(Applicant Parties)

5. Guarantor Parties Agreement

I / we agree that the Approached Credit Provider may seek a credit report concerning me / us from a credit reporting agency to assess whether to accept me / us as a guarantor of the finance commitments for the above-named Applicant Parties (Section 18K(1) (c)) and in so doing I / we acknowledge that such credit provider may give personal information about me / us as per paragraph 1 of this authority.

Signed: _____

(Guarantor Parties)

This authorisation remains in force until finance is arranged.